

**Application for refunding the  
"Mobilitätsbeitrag" (semester ticket)**

**WiSe 2015/2016**

To  
AStA der Universität Siegen  
- Sozialreferat/Härtefälle -  
Adolf-Reichwein-Straße 2  
57068 Siegen

**Attention!**

**Deadline for application is**

**September, 25<sup>th</sup> 2015**

Incomplete application will be denied automatically four weeks after expiry of this deadline (You have until October, 23<sup>rd</sup> to hand in missing documents).

**Freshmen:**

Deadline is October, 23<sup>rd</sup> or 4 weeks after matriculation.

Only filled by AStA:

**Posteingang:** \_\_\_\_\_ **Referent\*in:** \_\_\_\_\_ **Zahl der Anlagen:** \_\_\_\_\_

First name: _____	Matriculation N°: _____
Name: _____	N° of semesters: _____
Studies _____	Name of bank: _____
Street / N°: _____	IBAN: _____
ZIP Code, City: _____	BIC: _____
E-Mail: _____	Telephone number: _____

**1. Reason for application**

I am entitled to use public transport free of charge due to a handicap (§ 2 Abs.2 Nr.1 HärtefO). **(p)**

(if this applies proceed to point 7)

My financial situation is such that I am not able to pay the "Mobilitätsbeitrag". (§ 2 Abs. 2 Nr.2 HärtefO)

Additional remarks:

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**2. Family status and children**

Family status:  single  married  other \_\_\_\_\_

Children:  Yes  No number \_\_\_\_\_ **(p)**

Single parenting:  Yes  No

### 3. Housing

- I live
- alone
  - in shared accommodation
  - with my partner
  - with my spouse
  - with my child / children
  - with my parents
- I pay
- a monthly rent of \_\_\_\_\_ € (p)
  - no rent
  - other expenses:  
\_\_\_\_\_
  - cost of utilities \_\_\_\_\_ € (p)

### 4. Medical insurance

- I have
- no expenses for medical insurance
  - monthly expenses of \_\_\_\_\_ € per month (p)
  - Other: \_\_\_\_\_

### 5. Financial situation:

I receive the following income:

- BAföG: \_\_\_\_\_ € (p)
- Side job: \_\_\_\_\_ € (p)
- Support by relatives: \_\_\_\_\_ € (p)
- Child / family benefit: \_\_\_\_\_ € (p)
- Scholarship: \_\_\_\_\_ € (p)
- Other: \_\_\_\_\_ € (p)

## 6. Financial situation for foreign students:

employment permit (p):  Yes  No

remarks: \_\_\_\_\_

blocked account:  Yes  No

If yes:  
\_\_\_\_\_ € are situated on my bank account, that need to suffice \_\_\_\_\_ months (p).

### Important:

All required documents (marked with **(p)** for proof) must be submitted as **copy**. Only complete applications can and will be processed.

### Following documents have to be submitted by all applicants (every semester!):

- Student card and matriculation certificate with the number of semesters
- Health insurance contributions (How much you pay for health insurance)
- Rental contract (How much you pay for your flat)
- Proof of income of the last 6 months
  - Notice of income tax assessment
  - Proof of scholarship
  - Accommodation allowance or social welfare
  - Proof of other income
  - Financial declaration
  - BAföG-notification
  - Support by friends and family

### Additional documents to be supplied by...

#### ... students with children:

- Birth certificate
- Proof of child benefit

#### ...students living with a partner in a shared household:

- Proof of income for partner (last six months)

**Please turn over!**

**Students with handicap have to submit the following documents only (according to § 2 Abs. 2 Satz 1 HärtefO):**

- Complete identity card for disabled person
- Student card and matriculation certificate with number of semesters
- Current semester ticket (original)

**General information concerning the application:**

You have the possibility to apply for refunding of part the semester fee. This part contains the cost for the public transportation ticket in Siegen (93,10€) and North-Rhine Westphalia (48,10€) adding up to 141,20 € for the upcoming semester. You will be receive back your special contribution to refinance the refunding (“Soli-Euro”) included in the semester fee. It is stated in the “special hardships regulation” (Härtefallordnung<sup>1</sup>, HärtefO) who is entitled to receive the refunding and how the process works. In cases of doubt a committee (so called Härtefallausschuss) elected by the students-parliament decides.

**Reasons for application may be:**

*Handicap:*

Handicapped people may use public transportation free of charge so they can apply for refunding of the Mobilitätsbeitrag (mobility fee).

*Special hardship (Härtefall):*

As special hardship count:

- Students with children
- Non-German students with limited permission to work
- Students with a difficult financial situation

**Legal basis:**

Legal basis are the contribution regulation (Beitragsordnung) of the students body as well as the regulation for refunding of the mobility fee (Ordnung zum Erlass des Mobilitätsbeitrages) according to §2 Abs. 3 of the contribution regulation.

**7. Explanation**

Legal bases of the application procedure and the data ascertainment see above.

I assure that all my statements are truthful and complete. I am aware that incomplete applications that are not completed within the deadline appointed by the AStA can be denied without any verification.

Site, date

signature of the applicant



**The processing of your application may take up to six weeks after expiration of the deadline for submitting.**



<sup>1</sup> [http://www.asta.uni-siegen.de/files/2014/01/Haertefallordnung\\_2014.pdf](http://www.asta.uni-siegen.de/files/2014/01/Haertefallordnung_2014.pdf)