

**Application for refunding the "Mobilitätsbeitrag" (semester ticket)**

SoSe 2025

To

AStA der Universität Siegen

- Sozialreferat/Härtefälle -

Hölderlinstr. 35

57076 Siegen

**Attention!**

The deadline for handing in the applications is

18.05.2025

Incomplete applications will be denied automatically four weeks after expiry of this deadline

(You have until 16.06.2025 to hand in missing documents).

**Freshmen:**

Deadline is 18.06.2025 or **4 weeks after matriculation.**

**Only filled by AStA:**

Posteingang: \_\_\_\_\_ Referent\*in: \_\_\_\_\_ Anzahl Anlagen: \_\_\_\_\_

**Personal Information:**

First name: \_\_\_\_\_

Matriculation N°: \_\_\_\_\_

Last name: \_\_\_\_\_

N° of semesters: \_\_\_\_\_

Studies: \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Street, N°.: \_\_\_\_\_

IBAN: \_\_\_\_\_

ZIP, City: \_\_\_\_\_

BIC: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Phone: \_\_\_\_\_

**1. Reason for application**

- ☐ I am entitled to use public transport free of charge due to handicap (§ 2 Abs.2 Nr.1 HärtefO (p)  
(if this applies proceed to point 7)
- ☐ My financial situation is such that I am not able to pay the Mobilitätsbeitrag (§ 2 Abs. 2 N°. 2 HärtefO)

**Additional remarks:**

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## 2. Family status and children

- ☐ single
- ☐ married
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_ children (single parenting: ☐ yes ☐ no)

## 3. Housing

### I live...

- ☐ ... alone.
- ☐ ... in a shared accommodation.
- ☐ ... with my partner.
- ☐ ... with my spouse.
- ☐ ... with my child / children.
- ☐ ... with my parents.

### I pay...

- ☐ ... a monthly rent of \_\_\_\_\_€.
- ☐ ... no rent.
- ☐ ... other expenses:  
\_\_\_\_\_€ for \_\_\_\_\_.
- ☐ cost of utilities \_\_\_\_\_€.

## 4. Medical insurance

### I have...

- ☐ ... no expenses for medical insurance.
- ☐ ... monthly expenses of \_\_\_\_\_€ per month.
- ☐ ... other: \_\_\_\_\_

## 5. Financial situation

### I receive the following income:

BAföG:	_____€	Child / family benefit:	_____€
Side job:	_____€	Scholarship:	_____€
Support by relatives:	_____€	Other:	_____€

## 6. Financial situation for foreign students:

Employment permit: ☐ yes ☐ no

Blocked account: ☐ yes ☐ no

If yes:

\_\_\_\_\_ € are situated on my bank account, that need to suffice \_\_\_\_\_ months (p).

### Important:

All required documents must be submitted as **copy**. Only complete applications can and will be processed.

### Following documents have to be submitted by all applicants (every semester!):

- Student card and matriculation certificate with the number of semesters
- Health insurance contributions (how much you pay for health insurance)
- Rental contract
- **6 months** of bank statements **for all of your accounts**
- Birth certificate/s of your child/children (if you have children)
- Proof of child benefit (if you have children)
- 6 months of bank statements for partner's account, if you're living in a shared household

### Students with handicap have to submit the following documents only (according to § 2 Abs. 2 Satz 1 HärtefO):

- Complete identity card for disabled person
- Student card and matriculation certificate with number of semesters
- Current semester ticket (original)

### General information concerning the application:

You have the possibility to apply for refunding of part the semester fee. This part contains the cost for the public transportation ticket in Siegen (\_\_\_\_\_ €) and North-Rhine Westphalia (\_\_\_\_\_ €) adding up to \_\_\_\_\_ € for the upcoming semester. You will be receive back your special contribution to refinance the refunding ("Soli-Euro") included in the semester fee. It is stated in the "special hardships regulation" (Härtefallordnung<sup>1</sup>, HärtefO) who is entitled to receive the refunding and how the process works. In cases of

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<sup>1</sup> [http://www.asta.uni-siegen.de/files/2014/01/Haertefallordnung\\_2014.pdf](http://www.asta.uni-siegen.de/files/2014/01/Haertefallordnung_2014.pdf)

doubt a committee (so called Härtefallausschuss) elected by the students-parliament decides.

**Reasons for application may be:**

**Handicap:**

Handicapped people may use public transportation free of charge so they can apply for refunding of the Mobilitätsbeitrag (mobility fee).

**Special hardship (Härtefall):**

As special hardship count:

- Students with children
- Non-German students with limited permission to work
- Students with a difficult financial situation

**Legal basis:**

Legal basis are the contribution regulation (Beitragsordnung) of the students body as well as the regulation for refunding of the mobility fee (Ordnung zum Erlass des Mobilitätsbeitrages) according to §2 Abs. 3 of the contribution regulation.

## 7. Explanation

Legal bases of the application procedure and the data ascertainment see above.

I assure that all my statements are truthful and complete. I am aware that incomplete applications that are not completed within the deadline appointed by the AStA can be denied without any verification.

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Site, Date

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Signature of applicant

**The processing of your application may take up to six weeks after expiration of the deadline for submitting.**